



Briercliffe with Extwistle Parish Council

Tuesday, 17th September 2019

- Present:** Councillor Russell Hawkes (in the Chair), Councillors Adam Dack, Ben Eastwood, Nick Higham, Duncan MacIver and John Stewart,
- Others:** Steve Watson (Clerk), Michael Greenwood (Lengthsman), PC Nagina Ahmed, plus 6 residents.

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
Parish Council Agenda		
19/20/056 Apologies for absence		
Apologies were given by Councillors Simon Dack who was working and Pam Vincent who had a family issue.		
RESOLVED: That above apologies and reasons given are approved.		
19/20/057 Declarations of Interest / Code of Conduct		
There were no Declarations of Interest.		
19/20/058 Formally adjourn the meeting to allow for public participation		
RESOLVED: That the meeting is adjourned to allow for Public Participation.		
The Police Report was moved up the agenda.		
(c) Police Report		
PC Ahmed reported that the report covered the period 16th July to 15th September (2 months). During this period there were 22 nuisance logs mainly ASB, Queen Street a hotspot, Police have suspicions of those responsible and are checking CCTV. 7 personal logs including a skip fire, 3 youth have been put on		

Community Protection Notices following the tipping of a bin, residents asked to share CCTV images with the Police. 3 burglaries with 1 Domestic Violence related 4 thefts, 3 criminal damage, 6 vehicle crime and a number of parking issues. The Police were thanked for their attendance and report.		
(a) Calico Proposals Royal Court		
Calico provided a written report that is attached.		
(b) Public Questions		
The Chair read out the responses to questions submitted in advance. * Queen Street park clean-up received 30th July reported to Parks/Streetscene online and informed Parishioner. * Trees overhanging Kimberley Close 1st August, the Chair and Vice-Chair visited the privately owned garden. * General path clearance request added to LM project list and the resident has been informed. * Parking on Burnley Road Pavements - this has been discussed and forwarded to the County Councillor to respond, but there is no solution to people being irresponsible. * Garden Waste missed collection Kimberley Close. The Chair reported online/ discussed on phone and got replacement collection and was thanked by residents. * Talbot Drive Ginnel clearance request added to LM project list and the resident has been informed. * Lydgate path/ginnel clearance request added to LM project list and the resident has been informed. * Tree Pruning /Removal request needs an assessment and Burnley's tree officer to be asked to check, resident advised of proposed plan. * Allotment Skip request, replied and will order and publicise as and when. An official reply is to be sent by the Clerk to all questions raised.		
There are rumours that the Sun Inn is to be demolished and turned into flats and that the Hare and Hounds is offering overnight caravan stays on their car park.		
A resident reported that the Monk Hall Road from Haggate to Worsthorne is being used as a racetrack. The hedges need cutting back as the corners are blind. The issue is to be reported to the County Councillor.		
The Harrison Street noticeboard is south facing and the sun bleaches posters.		
There was no further update on King Street Mill.		
(d) County Council Report		
The County Councillor wasn't present		
(e) Borough Council Report		
Borough Councillors were not present.		
19/20/059 Formally reconvene the Parish Council Meeting		

RESOLVED: That the meeting is formally reconvened for Parish Council Business		
19/20/060 Minutes of the last Parish Council meeting		
The minutes of the last meeting held on 16 th July 2019 were submitted for approval as a correct record.		
RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 16th July 2019 are approved as a correct record.		
The minutes of the Extra Ordinary Parish Council meeting held on 1 st August 2019 were submitted for approval as a correct record.		
RESOLVED: That the minutes of the Extra Ordinary Briercliffe with Extwistle Parish Council meeting on the 1st August 2019 are approved as a correct record.		
19/20/061 Matters outstanding from the minutes		
The GP letter is still outstanding, the Robert Halstead Trustees has been updated, the response to planning has been done, policies were circulated and the garage has been fixed.		
19/20/062 Clerk's Report including Administration – for information only		
The Clerk's report and correspondence was noted. The following policies were reviewed and Council Higham agreed to check and make recommendations to a future Council meeting: Internal Audit Report • Standing Order • Financial Regulations • FOI Policy • Risk Assessment • Asset Register	Check Policies	NH
The FOI Policy and Financial Regulations need updated contact details and the woodland walk furniture is to be added to the asset register.		
RESOLVED: That, prior to a report from Councillor Higham, with the above amendments the policies are approved.		
An update on outstanding garage and allotment rents was noted and letters sent to tidy plots have been sent.		
19/20/063 Updates and Reports (for information only)		
Members of the Council		
Following a recent break in at the turning circle garages, the doors have now been fixed, CCTV has been discussed with the tenants making a contribution. The football lease needs resolving, the club won both their first games.	Chase Solicitor	RH
The barrier post was removed by Burnley Borough Council to give access to cut the grass.		
A meeting has been held with regards to the Land Rover which has been unavailable for 6 months, however the MOT has not been activated.		
A chase up letter is to be send regarding the Forest Nursery.	letter	Clerk
The bench is to be installed after the LEF project is completed.		

The Woodland Walk platform is installed but needs painting, 3 signs are on order and the gravel needs to be removed, a final report is due to LEF.		
A notice is to be placed on the Harrison Street barrier to remind allotment tenants to keep it closed at night to prevent it being used as a car park. A Private Land sign stating allotment holders' access only is to be used.		
The Pension Regulator details have been updated.		
The Lengthsman was thanked for his quick and positive response to the Turning Circle Garage break in.		
10 tidy up letters have been sent to allotment tenants with untidy plots, 2 have responded.		
A poster is needed to remind Allotment Tenants not to advertise their or other tenant's plots as being available. The Council will advertise such plots to those on the current waiting lists when ready to do so.		
Burning on the allotments is a problem and tenants are to be reminded not to cause a nuisance.		
The residents of Netherwood Street are in favour of yellow lines but 3 residents of Briercliffe Road have objected, the issue is to be referred back to LCC.		
Councillor Eastwood asked for it to be recorded in the minutes that neither himself nor the Chair are shooting vermin on the allotments at night as this is illegal.		
Community Centre Update		
There was no report		
Heritage Items		
There was no report		
19/20/064 Finance		
1. Accounts to be approved for payment. Additional bills included.		
1 Remembrance Wreath	£20.00 001481 Paid	
2 Facebook Boosts	£54.73 001482 Paid	
3 Lanlee	£75.38 001484 Paid	
4 Yorkshire Internal Audit	£175.00 001485 Paid	
5 Holland House Nurseries Flowers	£615.00 001486 Paid	
6 Nu-Age Newsletter	£440.00 001487 Paid	
7 M. Greenwood Lengthsman	£515.00 001488 Paid	
8 M. Greenwood	£302.00 001488 Paid	
9 Clerk Salary	£432.88 SO Paid	
10 HMRC	£216.44 001489	
11 Lanlee	£10.00 001490	
12 Blakeys	£22.68 001491	
13 Greenwoods Allotments	£195.00 001492	
Lengthsman	£630.00	
Garages	£180.00	
14 Vantex Signs	£169.20 001493	
15 Springwood Vouchers	£100.00 001494	
16 Shelley Signs	£1,233.00 001495	
17 Durkin Landscapes	£5,400.00 001496	
18 GDS Garages	£134.00 001499	
RESOLVED: The bills outlined above are paid.		
2. Income Received		
2.1 Garage rents		£1,204.76
3. Bank Balances		

<ul style="list-style-type: none"> ▪ Current a/c – £25,809.49 ▪ Deposit a/c – £ 2,926.46 ▪ Petty Cash - £ 39.46 ▪ Facebook Boost - £ 100.00 ▪ Garages - £ 8,275.89 Total £ 37,151.30 		
The budget monitoring report, petty cash report and bank reconciliations were circulated.		
RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted and Petty Cash is returned to £100.		
19/17/065 To receive reports from Committees and consider the Recommendations		
2. <i>Planning Committee</i>		
<i>The following applications were considered:</i>		
1 LDO/2019/0361 PROPOSAL: Erect warehouse (Class B8) with ancillary office space and servicing AT: Former Michelin Site Bancroft Road Burnley	<i>response</i>	<i>RF</i>
2 FUL/2019/0302 PROPOSAL: Proposed sub-division of dwelling into two dwelling AT: Pighole Farm Walverden Road Briercliffe		
RESOLVED: No Comments however the outdoor area should not have outdoor lights.		
19/17/066 To receive reports from Working Groups – for information only		
1. <i>Allotment Working group</i>		
<i>The Working group has 1 allotment Tenant Volunteers.</i>		
2. <i>Co-option Working Group</i>		
The Council considered the Working Group's, the Chair's amended version and the Clerk's policies. It was noted that the Clerk had not changed the proposals of the Working Group but had simply removed any unnecessary information which was covered by statute.		
RESOLVED: It was proposed, seconded and agreed unanimously that the Clerk's version of the Co-option Policy is adopted.		
19/17/067 Matters identified for future consideration		
There were no matters identified.		
19/17/068 It was agreed that the next meeting of the Parish Council will be held on Tuesday 15th October 2019.		

Calico Report

Site Update

Thank you for the below query.

We raised this with our contractors last week as Calico Homes are growing increasingly impatient with the footpath still being closed.

You are correct, originally all works were to be completed and the footpath re-opened on the 24th July 2019. This was then delayed to the 16th August 2019 and since last week, it has been pushed back further. We are now due to open the footpath by the **30th September 2019**.

I can understand the frustration of the Parishioner as we are aware the footpath is needed and used regularly by the local residents and can only apologise for the significant delay.

The delay is due to the wall being constructed and a new fence being installed. I will try and ensure the all works are completed on time to avoid any further delay and ask the site team to update the notice accordingly.

Please pass on my sincere apologies to the Parishioners for this.